

Planning your Pathway through the MBA Program: “Permanent Schedule”

Since students progress through the program at varied rates, and may adjust their pace along the way, creating a schedule can sometimes be challenging. To help you balance flexibility with a bit of scheduling predictability, we have designed a structure that assists in minimizing course conflicts. While you are ultimately responsible for organizing your path and meeting prerequisite and program requirements, the MBA director is available for guidance as needed.

Foundation courses are scheduled at least once each year, and Core classes are available every semester as outlined below. Electives are generally scheduled on the same evening as the related Core course (e.g., FIN electives on Wednesday). Be sure to consider prerequisites and use this framework to help plan your course sequence effectively.

Foundation Courses	Course Name	Meeting Day	Meeting Time	Semester Offered
BUS 500	Economics For Managers	M	6:30 – 9:30	Spring Only
BUS 502	Quantitative Methods for Decision-Making	T	6:30 – 9:30	
BUS 504	Introduction to Accounting and Finance	R	6:30 – 9:30	Summer Only
BUS 506	Principles of Management and Marketing	W	6:30 – 9:30	Fall Only
BUS 508	Business Ethics and Law	M	6:30 – 9:30	

Core Courses	Course Name	Meeting Day	Meeting Time	Semester Offered
*BUS 511	Business Communication for Professionals	ASYNCHRONOUS		Fall and Spring
*BUS 520	Strategy and Leadership	T	6:30 – 9:30	Fall and Spring
BUS 510	Managerial and Organizational Behavior	W	6:30 – 9:30	Fall and Spring
BUS 515	Ethical and Legal Responsibilities for Managers	W	6:30 – 9:30	Fall and Spring
BUS 530	Managing Business Operations	R	6:30 – 9:30	Fall and Spring
BUS 540	Accounting for Managerial Decision Making	T	6:30 – 9:30	Fall and Spring
BUS 545	Strategic Marketing Management	M	6:30 – 9:30	Fall and Spring
BUS 550	The Contemporary Firm in the Digital Age	M	6:30 – 9:30	Fall and Spring
BUS 555	Financial Principles and Financial Strategies	W	6:30 – 9:30	Fall and Spring
BUS 560	The Entrepreneurial Manager	R	6:30 – 9:30	Fall and Spring
BUS 570	Graduate Project: Global Business	T	6:30 – 9:30	Fall and Spring

- *BUS 511 (1 unit) and 520 (3 units) are required in the first semester.
- “R” class meeting day means Thursday.
- Foundation courses meet synchronously online only. Core and elective courses are a mix of synchronous and in-person offerings.
- A minimum enrollment of twelve (12) students in graduate sections is required unless prior written authorization has been received.

SUMMER SESSIONS: Summer enrollment is optional; hence, we generally limit the course offerings to include a rotating selection of 4-5 Core courses along with one Foundation and Elective.

Summer classes run over a 12-week period, meeting once weekly in the evening. Courses commonly available during the summer session include:

- Odd years: (2023, 2025, 2027): BUS 510, BUS 515, BUS 545, BUS 555, Elective
- Even years: (2024, 2026, 2028): BUS 530, BUS 540, BUS 550, BUS 560, Elective

SAMPLE SCHEDULE 1 - CORE READY - Part-Time			
Course	Units	Day	Year
BUS 511 - Business Communication for Professionals*	1	T	Year 1 - First Semester
BUS 520 - Strategy and Leadership*	3	T	
BUS 510 - Managerial and Organizational Behavior	3	W	
BUS 530 - Managing Business Operations	3	R	Year 1 - Second Semester
BUS 555 - Financial Principles and Financial Strategies	3	W	
BUS 515 - Ethical and Legal Responsibilities for Managers	3	W	Year 1 - Third Semester
BUS 545 - Strategic Marketing Management	3	M	
BUS 540 - Accounting for Managerial Decision Making	3	T	Year 2 - First Semester
Elective 1: TBD	3	TBD	
BUS 550 - The Contemporary Firm in the Digital Age	3	M	Year 2 - Second Semester
Elective 2: TBD	3	TBD	
BUS 560 - The Entrepreneurial Manager	3	R	Year 2 - Third Semester
BUS 570 - Competing in a Global Environment: Graduate Project	3	T	

The MBA degree has three parts: **Foundations Courses** (0-15 semester units), **Core Courses** (31-semester units), and **Elective courses** (6-semester units) for a total of 37-52 semester units. Students whose bachelor's degrees are in a field other than business administration are required to complete the Foundations Courses before advancing in the program. Previous coursework with grades of "C" or better will be evaluated to waive Foundation courses.

Students must maintain grade point average (GPA) of 3.0 (B) or higher each semester to remain in good academic standing and must receive a grade of "B" or better in BUS 520 to satisfy the Graduate Writing Assessment Requirement (GWAR) necessary for graduation.

Disclaimer: *This schedule is subject to change based on factors such as student demand, instructor availability, budget considerations, and other unforeseen variables. While we strive to adhere to the planned schedule, adjustments may be necessary to ensure the quality and availability of our program offerings.*