

Student Business Services

Online Payment Using International Wire Transfer

Enrollment Center – Sage Hall

Phone: (805) 437-8810

Email: sbs@csuci.edu

1. Login to **myCI Portal**.

- Dolphin Name and Password are case sensitive
- If you forgot your password, click on “Forgot Password.”

 Channel Islands / **myCI**



















Welcome to myCI

Dolphin Name

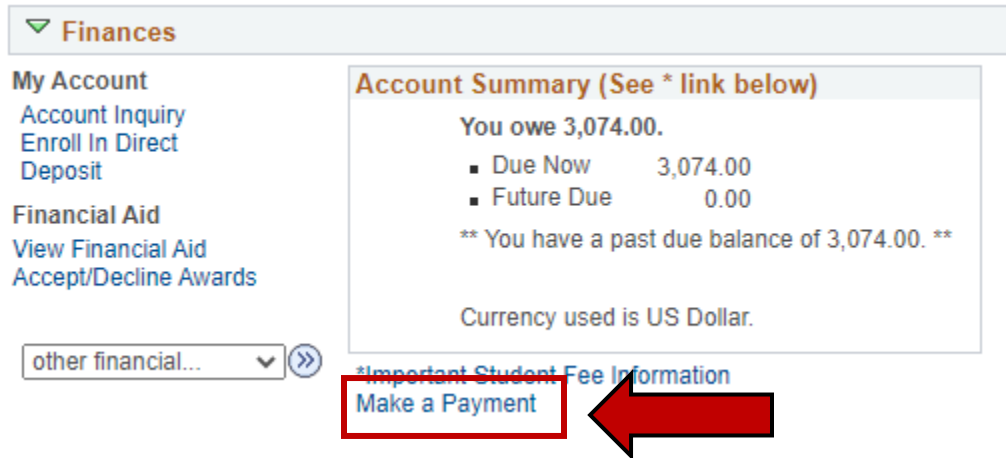
Dolphin Password

Sign In

[Forgot Password?](#) | [Forgot Dolphin Name?](#) | [Help](#)2. Locate and click on the ‘**CI Records**’ tile.Pinned Services [\(What's this?\)](#)

 CI Records Student registration and records system 	 CI Financials Campus financial records system 	 CI Personnel Employee and departmental records and data management 
 Zoom Video conferencing system & virtual meeting space 	 Adobe Sign Electronic signature tool for signing documents and forms 	 Dolphin Navigate Student advising, coaching, and communication platform 
 OneDrive Cloud-based storage and collaboration tool from Microsoft 	 CSU Learn Employee training portal for mandatory & development courses 	 OneCI Data warehouse and institutional reporting repository 

- In your **Student Center** go to the **Finances** section select '**Make a Payment**'.



Finances

My Account
Account Inquiry
Enroll In Direct
Deposit

Financial Aid
View Financial Aid
Accept/Decline Awards

other financial... >>

Account Summary (See * link below)

You owe 3,074.00.

- Due Now 3,074.00
- Future Due 0.00

** You have a past due balance of 3,074.00. **

Currency used is US Dollar.

***Important Student Fee Information**
Make a Payment

- Click on the '**Login to CASHNet**' button.

Make a payment

Due dates are strictly enforced. Please visit www.csuci.edu/sbs for complete details. **Fees are subject to change at anytime based on budget needs.**

You owe 3,074.00.








Due Now	3,074.00
Future Due	0.00

** You have a past due balance of 3,074.00. **

Login to CashNet

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

5. Select the **'Make a Payment'** link in the margin.

-  My Account
-  Overview
-  **Make a Payment**
-  Transactions
-  Statements
-  Help
-  Sign Out



6. Select the **'General Balance'** option.

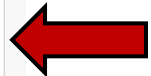
- If necessary, you may click in the **'Amount'** box to change the amount

How much would you like to pay?

Balance items

Description	Balance	Amount
<input checked="" type="checkbox"/> General Balance	\$3,074.00	<input type="text" value="\$3,074.00"/>
Total balance		\$3,074.00
Pay amount		\$3,074.00
Remaining balance		\$0.00

\$3,074



- Click on the **'Checkout'** button to move to the next step

7. Select the **'International payment'** payment method.

Payment amount
\$3,074

*** Payment method**

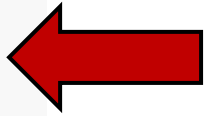
New credit or debit card

New bank account

New 529 Savings Plan

International payment

Cancel Continue



- Click on the **'Continue'** button to move to the next step

- International Payment are processed by **Convera**.
 - You will be redirected to the Convera website

How would you like to pay?

Payment amount
\$3,074

* Payment method [Change](#)

International payment

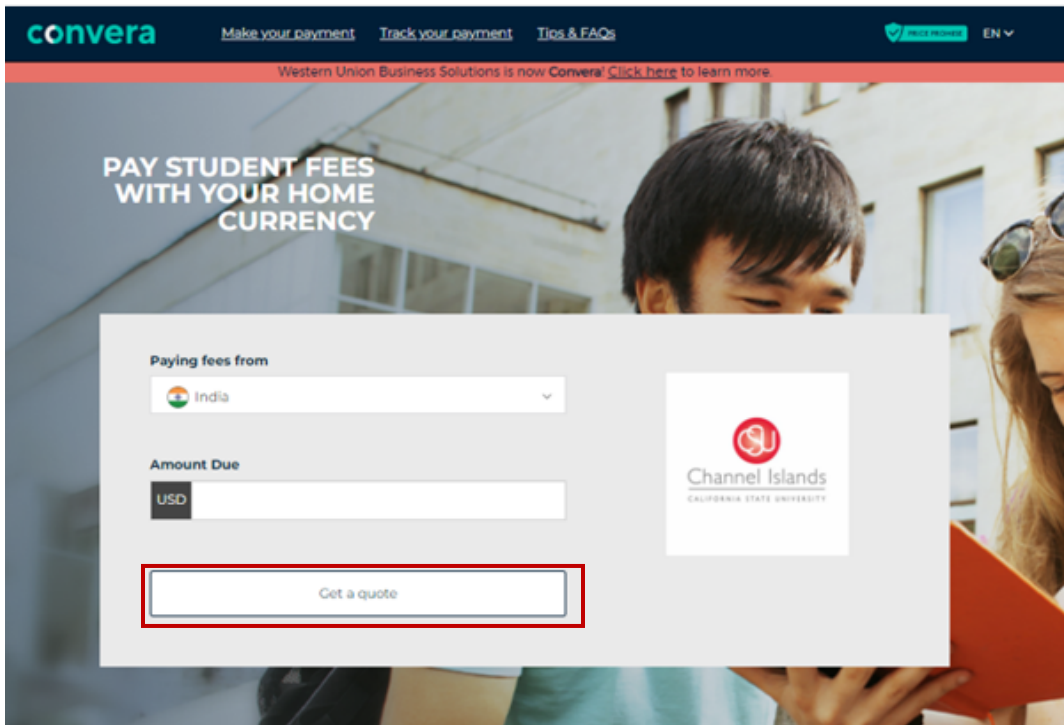
* International payment option

Convera
Rates will be shown after transferring to Convera

International payments are processed by Convera. To complete your payment, your information will be provided to Convera and you will be directed to the Convera website. Your activity on Convera's website is governed by the Convera privacy policy found at <https://www.convera.com/en-us/compliance-legal/online-privacy-statement>

Cancel **Continue**

- Click on the continue button to get redirected to the Convera Website
- Select the Country of Origin under **"Paying fee from"** drop down menu.



convera [Make your payment](#) [Track your payment](#) [Tips & FAQs](#) [Log in](#) EN

Western Union Business Solutions is now Convera. [Click here](#) to learn more.

PAY STUDENT FEES WITH YOUR HOME CURRENCY

Paying fees from
India

Amount Due
USD


Get a quote

Channel Islands
CALIFORNIA STATE UNIVERSITY

- Click on the **'Get a quote'** button to continue

10. Select your preferred currency payment method under “Choose a way to pay.”





















convera


 CHECKOUT


Western Union Business Solutions is now Convera! [Click here](#) to learn more.

Step 1 of 4

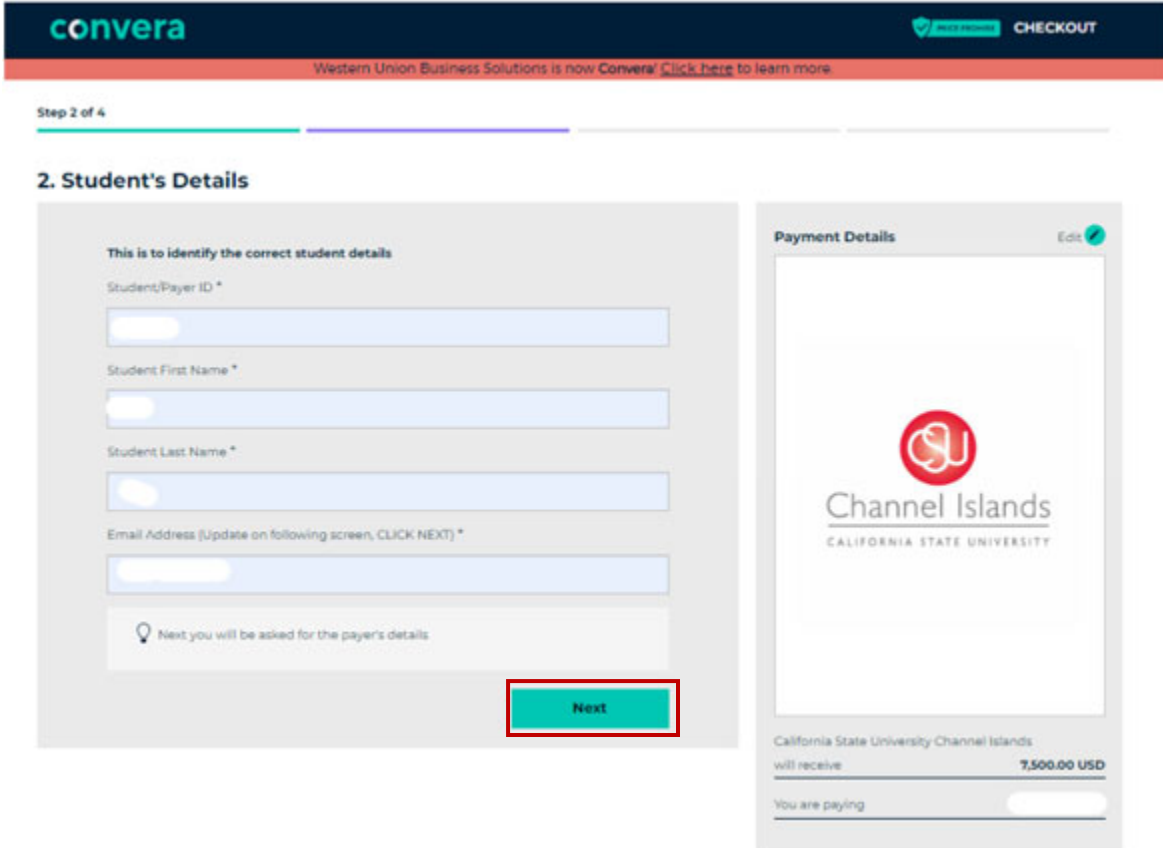
1. Choose a way to pay

 <small>Bank Transfer NEFT/RTGS</small>	<ul style="list-style-type: none">  Takes 2-3 business days on average upon payment  Make your payment online from any bank in India  Requires: PAN Card and government issued ID  Quote valid for 72 hours  Make your payment using NEFT or RTGS <p style="font-size: 0.8em; margin-top: 5px;">+ How it works</p>	<div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; background-color: #f0f0f0;">7,500.00 USD</div> <div style="background-color: #00a651; color: white; padding: 5px; margin-top: 10px; text-align: center; font-weight: bold;">Select</div>
 <small>Bank Transfer</small>	<ul style="list-style-type: none">  Takes 3-4 days on average upon payment  Make your payment from any bank to ICICI  The foreign exchange rate is valid for 72 hours. Foreign exchange rates are dynamic and subject to change.  Through  <p style="font-size: 0.8em; margin-top: 5px;">+ How it works</p>	<div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; background-color: #f0f0f0;">7,500.00 USD</div> <div style="background-color: #00a651; color: white; padding: 5px; margin-top: 10px; text-align: center; font-weight: bold;">Select</div>
 <small>Thomas Cook India</small>	<ul style="list-style-type: none">  Takes up to 5 days on average upon payment  Quote valid for 72 hours  Amount due is an estimate. Final amount will be given at time of payment <p style="font-size: 0.8em; margin-top: 5px;">+ How it works</p>	<div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; background-color: #f0f0f0;">7,500.00 USD</div> <div style="background-color: #00a651; color: white; padding: 5px; margin-top: 10px; text-align: center; font-weight: bold;">Select</div>
 <small>EbitCash</small>	<ul style="list-style-type: none">  Takes up to 5 days on average upon payment  Quote valid for 72 hours  Amount due is an estimate. Final amount will be given at time of payment <p style="font-size: 0.8em; margin-top: 5px;">+ How it works</p>	<div style="border: 1px solid #ccc; border-radius: 5px; padding: 2px; background-color: #f0f0f0;">7,500.00 USD</div> <div style="background-color: #00a651; color: white; padding: 5px; margin-top: 10px; text-align: center; font-weight: bold;">Select</div>

Payment Details
Edit 


Channel Islands
CALIFORNIA STATE UNIVERSITY

11. Complete the Student/Payer Details section (Student/Payer ID = Dolphin ID #)



The screenshot shows the Convera checkout interface. At the top, the 'convera' logo is on the left, and 'CHECKOUT' is on the right. Below the logo, it says 'Western Union Business Solutions is now Convera. [Click here](#) to learn more.' The progress bar indicates 'Step 2 of 4'. The main section is titled '2. Student's Details'. It contains a form with the following fields: 'Student/Payer ID *', 'Student First Name *', 'Student Last Name *', and 'Email Address (Update on following screen, CLICK NEXT) *'. Below these fields is a light blue box with a lightbulb icon and the text 'Next you will be asked for the payer's details'. A red-bordered 'Next' button is located at the bottom right of the form. To the right of the form is a 'Payment Details' preview card. The card features the Channel Islands logo and the text 'Channel Islands CALIFORNIA STATE UNIVERSITY'. At the bottom of the card, it shows 'California State University Channel Islands will receive 7,500.00 USD' and 'You are paying' with a corresponding input field.

- Click on the **Next** button to continue.

12. Complete all sections under “Payer Details.”

convera WESTERN UNION BUSINESS SOLUTIONS IS NOW CONVERA. [Click here to learn more.](#) PRICE PROMISE CHECKOUT

Step 3 of 4

3. Payer's Details

We require this information to process your payment

Who will be making this payment?

Student

Someone else

Payer's personal details

Payer name *

Payer's email address *

This is to send confirmation of this payment

Payer's billing address

Payer's address 1 *

Payer's address 2


Please enter only numbers and letters in this field

Payer city *

Payer state *

Zip / Postal Code

Payment Details Edit


Channel Islands
CALIFORNIA STATE UNIVERSITY

California State University Channel Islands
will receive **7,500.00 USD**

You are paying



Payer city *

Payer state *

Zip / Postal Code

Country *

India

Payer's Bank Details

Bank Name *

Bank Country *

India

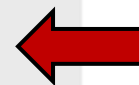
Language *

English

I agree to the [Terms of Use](#) and have reviewed the [Online Privacy Statement](#)

I would like to receive emails from Convera about future promotions and offers

Proceed to payment



- Agree to the terms and conditions
- Click on the **'Proceed to payment'** button to continue.

13. View and Print the Instructions.

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[Make your payment](#)
[Track your payment](#)
[Tips & FAQs](#)
EN

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Step 4 of 4

4. Make Payment

- Please print payment instructions and contact your bank or financial institution (online, phone or in-person).
- Please initiate your payment as soon as possible.


Print Instructions

⚡ Ensure funds are received by 10:56 am 07/11/2022 so we can credit funds to your institution on time and in full.

💡 To ensure that your institution receives your funds, the Reference Number **EUSCU84005315295** must be included in your payment.

Note: Payments made to our bank account can only be received by bank transfer. Cheque or cash deposits will not be accepted and will not be returned to the sender. Funds received after the [7] hour cut off may be subject to a new rate. Custom House Financial (UK) Limited conducts business under the trading name Convera. This bank account is used to receive payments on behalf of your institution.

Payment Details



Channel Islands

CALIFORNIA STATE UNIVERSITY

Your reference	EUSCU84005315295
California State University Channel Islands will receive	7,500.00 USD
You are paying	7,743.00 EUR

Notify me by SMS

We'll send you an SMS when your payment is sent to your institution. We won't use your mobile number for anything else.

Submit





14. Using the printed instructions, complete the payment at your bank or through your bank’s online services. Your payment will **not** be completed until the bank has been instructed to transfer the funds based on instructions provided on the receipt page.

- A payment will **not** post to the student account until funds have been received by CI.
- The instructions sheet is only valid for 72 hours, even if US fund are being sent.
- Initiate a new wire payment if 72-hour window has expired.
- **Do not** use the same set of instructions more than once.

How to complete your payment



This quote can only be used for one (1) payment and is valid until

1

Generate a Quote

You have completed step one by generating a quote and you are on the way to sending your payment.

2

Log into your online bank account

OR

Go to your local bank branch

Use the below details to set up your payment online.

Take this page into your bank and they'll do the rest. **Important: you cannot pay by cash or cheque.**



Bank Instructions

Please use all account details below and process a cross-border payment.

Payment reference **must** be included or your payment will not be processed.

Payment reference

Make sure the currency you have quoted is the currency you're going to send.

Currency

Amount to be paid

Beneficiary

Name

Address

Beneficiary Bank

Name

Address

Note: Convera may use bank accounts held under the names of other legal entities, such as "Custom House Financial (UK) Limited," or "Western Union Business Solutions."

Account/IBAN

SWIFT

3

Track your payment

Please allow 5-7 business days for the money to reach your institution.



students.convera.com/#!/tracking



Email us at: StudentSupport@convera.com

Please include payment reference number and proof of payment for prompt response and resolution.

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15. To receive notification from Convera about the status of your payment, you may submit a mobile number. Payment notifications will begin when Convera receives payment from your bank.

Notify me by SMS

We'll send you an SMS when your payment is sent to your institution. We won't use your mobile number for anything else.

