

Course Proposal Form
Osher Lifelong Learning Institute (OLLI) at CSU Channel Islands (CSUCI)
2017 – 2018

Important Dates

- Fall 2017: August 28 to October 23 (proposal deadline passed)
- Spring I 2018 – January 22 to March 17 (proposal deadline passed)
- Spring II 2018 – March 26 to May 25 (proposal deadline December 6)

Instructor Information

Full Name: _____

Email: _____

Phone 1: _____ Phone 2: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Professional Experience

Area(s) of Expertise: _____

Please provide a brief narrative biography (100 word maximum) to appear in the course catalog alongside your proposed course description. For returning instructors, if you wish to keep your biography the same as has been published in previous catalogs, please leave this section blank.

For new instructors, please include a CV or resume with your submission.

Proposed Course Details

Briefly describe the class you are proposing. Submit a separate form for each class being proposed.

Proposed Class Title (7 words or less): _____

Proposed Length of Course:

First 4 weeks of session (compensation would be \$800)

Second 4 weeks of session (compensation would be \$800)

Entire 8 weeks of session (compensation would be \$1,600)

Is this a new or repeat course?

New Course

Repeat course for OLLI at CSUCI

Brief course description to be used in the catalog (150 words or less):

Please provide a brief overview of the topics that will be covered each week.

Week 1: _____

Week 2: _____

Week 3: _____

Week 4: _____

Week 5: _____

Week 6: _____

Week 7: _____

Week 8: _____

Day, Time, and Location Preferences

For the upcoming session, OLLI anticipates having these time slots available at the various locations below. Select all time slots and locations that would work for you. The more time slots you select, the easier it may be to schedule you this session.

CSU Channel Islands (One University Drive, Camarillo, CA)

Monday morning (10-12)

Thursday morning (10-12)

Monday early afternoon (1-3)

Thursday early afternoon (1-3)

Monday late afternoon (3:30-5:30)

Thursday late afternoon (3:30-5:30)

Tuesday morning (10-12)

Friday morning (10-12)

Tuesday early afternoon (1-3)

Friday early afternoon (1-3)

Tuesday late afternoon (3:30-5:30)

Saturday morning (10-12)

Wednesday morning (10-12)

Saturday early afternoon (1-3)

Wednesday early afternoon (1-3)

Wednesday late afternoon (3:30-5:30)

Agoura Hills Recreation and Event Center (29900 Ladyface Ct, Agoura Hills)

Monday morning (10-12)

Monday early afternoon (1-3)

Boys & Girls Club of Greater Conejo Valley (2855 Borchard Rd, Newbury Park, CA 91320)

Wednesday morning (9:30-11:30)

Thursday morning (9:30-11:30)

Leisure Village (200 Leisure Village Drive, Camarillo)

Tuesday morning (10-12)

Studio Channel Islands (2222 Ventura Boulevard, Camarillo)

Thursday morning (10-12)

Friday morning (10-12)

OTHER REQUESTS

Please check the desired technology needed to execute your proposed course.

Computer (desktop or laptop)

Projector with Screen

Wireless internet

Other, Please specify below.

Additional comments or concerns about the needs of your proposed course.

SIGN AND SUBMIT

To submit the proposal, please email the completed PDF to courtney.gross@csuci.edu. The proposal you submit will be reviewed by the OLLI Curriculum Committee within one month of the RFP deadline for the requested session. You will be notified by email if your proposal has been selected. If you have any questions or concerns, contact the OLLI office at 805-437-2748. Thank you!

Signature: _____

Date: _____